

Senedd Committees

21 January 2025

Dear Chair,

**Business Committee review of the Public Bill and Member Bill processes**

The Business Committee is reviewing the Senedd's processes relating to Public Bills and Member Bills. We would like to hear your views on what is working well and what could be improved.

Annexed to this letter are the terms of reference for our work and a list of the areas of focus for our initial evidence gathering we have identified to date. We would welcome your views on the matters within our terms of reference which are relevant to your work, including, but not necessarily limited to, the areas of focus. If there are other matters of relevance to our terms of reference that you would like to raise in your evidence, please do so.

We would be grateful if you could provide your written evidence **by Friday 28 March 2025**. You can either send your submission to [SeneddBusiness@senedd.wales](mailto:SeneddBusiness@senedd.wales) or respond to specific questions on each of the areas of focus set out in the [online form](#) available as part of our [open consultation](#).

To ensure that anyone who would like to share their views about the legislative processes is able to do so, we have also issued an [open consultation](#). We would be grateful if you could share the consultation with your stakeholders.

Yours sincerely,



The Rt Hon Elin Jones MS  
Chair of the Business Committee

Croesewir gohebiaeth yn Gymraeg neu Saesneg. We welcome correspondence in Welsh or English.

# Annex: terms of reference and areas of focus for the initial evidence gathering phase

## Public Bill process

### Terms of reference

---

To explore options for improving the operation and effectiveness of the Senedd's scrutiny of Public Bills introduced in accordance with Standing Order 26, by reviewing experiences in the Sixth Senedd (and previous Seneddau where relevant), including:

- Relevant procedures, practices, conventions, culture and ways of working.
- The experience of legislating in a hybrid environment.

### Areas of focus for the initial evidence gathering phase

---

- The overall effectiveness of the Senedd's consideration of Public Bills and opportunities for the public and stakeholders to contribute to the Senedd's scrutiny.
- The timetabling of Senedd scrutiny of Public Bills, including: the establishment of Bill timetables in accordance with SO26.7 (and the factors taken into account when timetables are established); and the timing of amendment tabling deadlines, the publication of Marshalled Lists/Groupings Lists and proceedings.
- The explanatory materials and information provided during the Public Bill scrutiny process, including: the requirements for Explanatory Memorandums specified in Standing Orders; the timing of written responses to Stage 1 committee reports; the provision and presentation of other information during scrutiny (such as Welsh Government-provided documents or Senedd Research publications); arrangements regarding explanatory text about the purpose and effect of amendments; and the availability, accessibility and clarity of the guidance available to Members and the public about the legislative process.
- How admissibility of amendments is assessed, and how amendments to Bills are debated and disposed of.
- How the Senedd is asked to agree to the financial consequences of Bills and amendments, including the movement of Financial Resolutions and whether it is sufficiently clear how 'significant' should be interpreted for the purposes of SO26.69-26.71.
- Whether the rules relating to the optional 'Further' amending stages are clear enough.

- The rules relating to emergency Bills.
- Whether the experience of legislating in a hybrid context, in which Members and others may participate virtually or in person, has had any impact on the Senedd's scrutiny of Public Bills.
- Any considerations for the Public Bill process arising from the increase from 60 to 96 Members in 2026 or the increase in the frequency of ordinary Senedd elections from every five years to every four years.

## Member Bill process

### Terms of reference

---

To explore options for improving the operation and effectiveness of the Senedd's Member Bill process, by:

- Reviewing experiences in the Sixth Senedd (and previous Seneddau where relevant), including relevant procedures, practices, conventions, culture and ways of working prior to a Member Bill's introduction (including but not limited to the way in which Members are selected for the opportunity to propose a Bill, the process for gaining 'leave to proceed', and the level of information Members are required to provide at these stages).
- Identifying any potential implications for the Member Bill process arising from the increase in the number of Members of the Senedd.
- Identifying and, where appropriate, raising with relevant decision-makers including the Senedd Commission and the Independent Remuneration Board of the Senedd, issues relating to the resource and support available to Members during the Member Bill process.

### Areas of focus for the initial evidence gathering phase

---

- The overall effectiveness of the Member Bill process.
- How Members are selected for the opportunity to propose a Bill.
- How Members are granted leave to introduce Bills.
- The rules about what can, or cannot, be included in a Member Bill, i.e. the 'scope' of such Bills.

- Any considerations for the Member Bill process arising from the increase from 60 to 96 Members in 2026 or the increase in the frequency of ordinary Senedd elections from every five years to every four years.
- The implications of the above for the support and resources available to Members wanting to propose Bills.